

MEETING MINUTES

Meeting Minutes: Week 4

ME 476C-006

Portable Carrier B Team

Jan 31st , 2019

Time held: From 6:00pm to 6:30pm

Location: ENG Building

Recorded by: Abdalaziz Alhelfy

Attendance: Saleh Alotaibi, Abdullah Alfaraj, Ahmad Almutairi, and Abdalaziz Alhelfy

Topics:

1. Tasks assigned
2. Plan for next meeting

Executive Summary

In this meeting minutes, we are going to discuss our 4th meeting after we met our staff Dr. Trevas. We discussed each task that we assigned for last meeting. Then, Dr. Trevas gave us new tasks to do for the next meeting.

Tasks Assigned

As we mentioned before, Dr. Trevas assigned tasks for us which are:

- Abdullah: Do the parametric model for wheels in solidworks.
- Ahmad: Get driver for the motors and arduino (motor driver arduino).
- Abdalaziz: Developing the steps to get in the trunk and out of the trunk.
- Saleh: Work on the electronics and the controlling.

Plan for next Meeting

We have to get this done before our next meeting with Dr. Trevas on Thursday Feb 7th.